

## MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD

January 14, 2014

A regular meeting of the board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, January 14, 2014 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff	Eileen Crawford	Sheila Ginnane	Laura Glass
Jeanne Phillips	Rachel Kranitz		

Also attending: Dorinda Darden, Library Director of the Town of Tonawanda Public Library – Kenmore and Kenilworth Branches.

Co-Chair, Jason Aronoff called meeting to order at 7:05 pm.

### APPROVAL/CHANGES TO AGENDA:

- Motion made by Eileen Crawford to accept the agenda as presented and seconded by Jeanne Phillips. Motion passed.

### ADOPTION OF MINUTES:

- Motion made by Sheila Ginnane to accept minutes from December 12, 2013 as they are written and seconded by Jeanne Phillips. Motion passed.

### REPORT OF THE CHAIR:

- Co-chair Aronoff reported that he sent a letter, dated December 30, 2013, to Jeff Ehlers, the Town of Tonawanda's Director of the Youth, Parks and Recreation Department, listing the recommendations by Director Dorinda Darden and the Town of Tonawanda Public Library Board to improve and modernize the Kenilworth Library. (The letter was read to the Board.) Co-chair noted the letter did not contain our recommendations for improvements to the Kenmore Library. Mr. Ehlers's reply was he was waiting until Rich Ford came back from vacation to schedule a time to meet to discuss these recommendations. Aronoff said that when we have our meeting with Mr. Ehlers, we would present those recommendations too.
- Co-chair Aronoff said he had had a telephone conversation with Town of Tonawanda Councilwoman Lisa Chimera referencing the December 30, 2013, letter to Mr. Ehlers. She indicated that she was supportive of the initiative and hoped that some financial support could be found for some of the work recommended.
- ACT meeting is Saturday, January 18<sup>th</sup> at 9:30 at the Eggertsville-Snyder Branch, 4622 Main Street, Snyder. They will be discussing the results of the Siena Poll.

- February 4, 2014, 10:30-11:30 am. Focus Group for Parents will be held at the Kenmore Branch to tell Buffalo & Erie County Public Libraries what you want to see from the libraries. Registration required

#### REPORT OF THE DIRECTOR:

- Director Darden reported on the statistics for December as follows:

##### **Circulation:**

Kenmore:	December 2012:	22,584	December 2013:	20,701	<b>-8.3%</b>
Kenilworth:	December 2012:	5,415	December 2013:	5,689	<b>+5.1%</b>

##### **Foot Traffic:**

Kenmore:	December 2012:	12,861	December 2013:	12,258	<b>-4.7%</b>
Kenilworth:	December 2012:	2,647	December 2013:	2,993	<b>+13.1%</b>

- **Programs** – Kenilworth Branch Manager Amy Christman facilitated the **Adult Monthly Journal Group** at the Kenmore Branch on December 3<sup>rd</sup>. There were 10 in attendance. Kenilworth Branch Manager Amy Christman facilitated the monthly **Adult Book Discussion Group** at the Kenilworth Branch on December 4<sup>th</sup>. There were 5 in attendance. Librarian Wanda Collins from the Central Library Children's Programming Team presented **Preschool Storytime** on December 5<sup>th</sup> and December 12<sup>th</sup> at the Kenmore Branch. There were 23 children and 17 adults for a total of 40 in attendance. Kenmore Branch Librarian Nicole Birmingham presented her new monthly **Crafter-day program** for children ages 6-10 on December 7<sup>th</sup> at the Kenmore Branch. There were 11 children and 4 adults for a total of 15 in attendance. The Falk School visited the Kenilworth Branch on December 12<sup>th</sup>. There were 4 children and 2 adults for a total of 6 in attendance. Healthcare Navigator Simone Hicks conducted a **NY State of Health Marketplace** informational meeting at the Kenmore Branch on December 18<sup>th</sup> thanks in part to the Outreach and facilitation by Kenmore Branch Librarian Beth Lewitzky. There were 12 in attendance. The Central Library Cybertrain staff conducted the **iPad Basics** adult computer class on December 30<sup>th</sup> at the Kenilworth Branch. There were 12 in attendance.
- UNYTS held a Blood Drive on December 19<sup>th</sup> at the Kenmore Branch.
- Local author, Mickey Chernetsky visited the Kenmore Branch on December 18<sup>th</sup> and donated a copy of his book titled ***Sergeant: My 34 Years Behind the Badge.*** Mr. Chernetsky is a retired Buffalo Detective Sergeant. Kenmore already owned a copy of this book but will add this one as well.
- The Kenmore Branch has received reading tables for the main area of the library and a refrigerator for the staff lounge. Kenilworth Branch received a shelving bench, Library Computer Carrels, a 50" Samsung Smart TV, a Blu-Ray player, 5 tables for the Community Room, and a Keurig Coffee maker for the staff room.

These items were paid for with Book sale proceeds raised by the Kenmore-Town of Tonawanda Friends of the Library over the years.

- On January 13, 2014, the Kenmore Branch received a greeting card that stated it was for the wonderful Kenmore Library Staff and Volunteers along with a \$100.00 check donation from Marie and Jay Novello from Wake Forest, North Carolina in honor of Marie's sister and brother-in-law Diane and Art Kirchberger who are residents of Kenmore.

#### **UNFINISHED BUSINESS:**

- Co-Chair Aronoff discussed in further detail his letter to Mr. Ehlers. Jim Abramo from the Town was contacted about upgrading the electrical facilities at Kenilworth.
- Mike Farrell from Frey Electric estimated \$8948 for installing new lighting in the parking area of Kenmore. Co-Chair Aronoff stated that he will call Mr. Farrell about the itemized statement regarding the lighting. Rich Ford from the Town wants to look at the lighting before Board goes ahead with the project. The Board decided to table a vote on funding until the February meeting.

#### **NEW BUSINESS:**

- The Nominating Committee report: Sheila Ginnane (Chair); Jason Aronoff (Vice Chair); Eileen Crawford (Secretary); Laura Glass (Treasurer). Nominations open to floor and no further nominations were made. Jason Aronoff made a motion to have the Secretary cast a ballot for these nominees Laura Glass seconded motion. Secretary cast a ballot for these nominations
- On December 5<sup>th</sup>, Ken Stone contacted Director Darden about increased funds. Ms. Darden recommended the restoration of the caretaker position to full time and additional part-time hours were granted.
- Vice Chair Aronoff read the letter of resignation of Trustee Nancy O'Donnell. A motion to accept the resignation of Trustee O'Donnell was made with regret by Jeanne Phillips and seconded with regret by Laura Glass. Motion passed.

#### **EXECUTIVE SESSION:**

- Regular meeting adjourned to Executive Session. Discussion followed regarding: Town of Tonawanda Public Library bank accounts.

#### **PUBLIC COMMENT:**

- No comment was made.

Motion made by Laura Glass to adjourn and seconded by Rachel Kranitz. Motion passed. Meeting adjourned at 8:25 pm.

Next meeting of the Town of Tonawanda Public Library Board will be February 11, 2014